



NORTHAMPTON BOROUGH COUNCIL
OVERVIEW AND SCRUTINY COMMITTEE

6 JULY 2015

**BRIEFING NOTE: REPORTING AND MONITORING WORKING GROUP
2015/2016**

1 Budget Scrutiny – Reporting and Monitoring Working Group

- 1.1 In recent years the Overview and Scrutiny Committee has set up a Reporting and Monitoring Working Group annually that provides initial scrutiny input in the budget process. The Group reviews the budget and refers specific budget items to the Overview and Scrutiny Committee to consider in detail. This takes place in January each year.
- 1.2 The Chair of Overview and Scrutiny Committee is keen for this type of budget scrutiny to continue as he recognises this type of budget scrutiny as an example of best practice. It is suggested that this scrutiny activity continues to operate as a Working Group, operating directly with the Finance service, feeding back its schedule of budget items for Overview and Scrutiny Committee to consider at its January 2016 meeting.
- 1.3 Membership of the Reporting and Monitoring Working Group comprises a number of members of the Overview and Scrutiny Committee, although other non-Executive members may also be invited to join. The Chair of the Working Group should be a member of Overview and Scrutiny Committee.
- 1.4 The schedule of meetings of the Reporting and Monitoring Working Group are:

12 October 2015, 5:15pm
4 January 2016, 5:15pm

2 Recommendations

- 2.1 That the Overview and Scrutiny Committee approves the membership of the Reporting and Monitoring Working Group.

Author: Tracy Tiff, Scrutiny Officer, on behalf of Councillor Jamie Lane, Chair, Overview and Scrutiny Committee

26 May 2015